



St John's Primary School

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Headteacher: Miss Nicky Hughes

Tuesday 12th June 2018

Dear Parents/Carers,

Building project: July to December 2018

You will be aware from our previous newsletters that there will be a building project taking place in school from the start of the summer holidays this year until the end of Term 2. This is the result of a successful funding bid submitted to the Education Funding Agency (EFA) and will greatly improve our communal areas and Key Stage 1 classrooms.

The scope of the work

The project is primarily a refurbishment project. Over the summer holidays, the hall, kitchen, main corridor and staff room will be refurbished and the current JACs room will be extended into the hub - and refurbished - to create a larger classroom. This includes repairing and painting walls and ceilings and replacing flooring. This part of the project should be completed by the end of the summer holidays.

During the period from September to December, the three Key Stage 1 classrooms (Foundation Stage, Year 1 and Year 2) and infant library area will all be refurbished. This work includes repairing and painting walls and ceilings, replacing flooring, upgrading sinks and cupboards and toilet areas. There will also be new screen doors fitted to the Year 1 and Year 2 classrooms, replacing the old folding doors that are currently in place. The heating and electrical systems will also be upgraded during the works.

Temporary classrooms

For Terms 1 and 2, Foundation Stage and Year 1 will be located in temporary classrooms situated on the Junior playground. These classrooms will be delivered during the summer holidays. Foundation Stage and Year 1 will be able to make use of parts of the adventure playground and quiet area so that they will continue to have an outdoor area during this time. Year 2 will move into the newly refurbished and extended JACs room for the two terms.

JACs will be accommodated in the hall for both Breakfast and After-School Club.



Impact in other areas

You will notice that we will be packing up the Key Stage 1 classrooms over the last two weeks of this term.

As JACs will be in the hall, this will affect some clubs. We will continue to run as many clubs as we can, either outside or in classrooms, but some may not be able to run during Terms 1 and 2. This will also affect some of our lettings.

The car park will be out of use for staff and visitors as the contractors will be using that space for their vehicles and containers.

We will consider staggering playtimes and lunchtimes to ensure that there is enough space for children to play safely at these times.

To minimize congestion at morning drop off, we will ask Years 2, 5 and 6 to wait in the Infant playground and come into school via the Year 5 corridor. This will mean that Foundation Stage, Year 1, Year 3 and Year 4 will be in the Junior playground at drop off time. There will still be safe pedestrian access from Trenchard Close onto the playground.

Lunches in the last week of term

During the last week of this term work will begin on stripping out the kitchen. Our school lunch providers, Edwards and Ward, will therefore not be able to cook a hot meal but will still be providing school lunches in the form of a picnic lunch.

Safety

The safety of the children, staff and parents during the works is of course our main concern. During term time all of Key Stage 1 and the Foundation Stage garden will be sealed off from the rest of the school, out of bounds and secured by the contractors. There will be a project manager on site who we will liaise with on a daily basis and we will communicate with you any information you may need to know.

Although the project will cause some disruption, we will aim to keep this to a minimum throughout and it will be well worth it when we can move back in to our newly refurbished classrooms.

Kind regards,

Nicky Hughes