



Company Registered Number: 8517255

# St John's Primary School

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Headteacher: Miss Nicola Hughes

29<sup>th</sup> September 2017

Dear Parents

## **ELECTION OF PARENT GOVERNORS**

We currently have two Parent Governor vacancies and so must hold an election. As many of you may already know, the governing body has an extremely important role: it is responsible for working strategically in partnership with the headteacher and staff to identify the most important aspects of the school that need to be improved, approving plans to achieve this and ensuring progress. Governors individually have no power but when governors act collectively as a corporate team they are very powerful, as a corporate body not as individuals. All governors receive training to help them carry out their role. Oxfordshire Governor Services runs special induction courses for new governors – we expect all our governors to attend this training.

Parents or anyone who has parental responsibility for a pupil on the school roll at the time of the election can stand for election\*\*. You can nominate someone for election and can vote in the election. We also have a factsheet about becoming a governor that we can send you if you want more information.

Parent governors, like all governors, will be most effective if they bring relevant skills and experience. We are interested in anyone with a financial management or project management background, but would also welcome nominations from those with other skills. Governors must have the ability to work as part of a team.

All nominations should be sent in to the school office by Friday 6<sup>th</sup> October. You can nominate yourself. Every nomination must be signed by the candidate, stating that they are willing to stand.

On 12<sup>th</sup> October we will send the ballot forms with the names of the candidates and their details home with the children so please watch out for the letter!

**If you would like to know a little more about becoming a parent governor, please contact the school office and we would be happy to put you in touch with an existing governor.**

Please think about taking on the role, or suggesting someone who will do it well. We need committed parent governors to make the governing body as effective as it can be.

Yours sincerely,

Nicky Hughes  
Headteacher

Neil Carberry  
Chair of Governors



\*\* Parents who work at the school for 500 hours or more in any twelve month period – in practice this means any parent who is paid to work more than 12.5 hours per week at the school - are not eligible to be parent governors but they are eligible to vote in parent governor elections.